

Our alumni hold key positions in top global companies. **Are you ready to fill their shoes?**

**Sandrine Prinsloo**  
Head of Marketing,  
Business Banking and  
RRB at Nedbank

*BPhil Hons in Marketing  
Management*

Dear Graduate,

## JOHANNESBURG GRADUATION CEREMONY

Congratulations! You have achieved your qualification following a professional path to marketing and business excellence.

In recognition of your achievement and commitment, we cordially invite you to attend the annual IMM Graduate School Graduation Ceremony, where you will be awarded your qualification.

You may invite three guests to accompany you to share in your success (we regret no children under 12).

<b>DATE</b>	<b>Friday, 20 April 2018</b>
<b>TIME</b>	The graduation ceremony starts promptly at <b>14h00</b> Gown collection and photographs from <b>11h00</b> Graduates to register from <b>11h00</b> Everyone to be seated by <b>13h45</b>
<b>VENUE</b>	<b>Mosaiek Lifestyle Centre</b> Danielle Street (leads off Davidson Str, which leads off 14th Avenue, which leads off the N1 highway.) Fairland Johannesburg
<b>DRESS</b>	Jacket and Tie / Smart / Traditional Casual dress such as jeans/denims will not be allowed
<b>RSVP</b>	Please fill in RSVP form and send to Innocentia Mpanza by <b>Friday 9 March 2018</b> <b>Telephone:</b> +27 (0) 11 628 2000 or 0861 IMM 476 <b>email:</b> <a href="mailto:graduation.jhb@immgsm.ac.za">graduation.jhb@immgsm.ac.za</a>

We look forward to welcoming you.

**IMM Graduate School**

Please read the following page for information on the graduation:

### IMPORTANT

**Your First Name(s) and Surname as indicated on your student portal (Student info) will appear on your certificate.**

**Please ensure that you inform us of any errors as soon as you receive this invitation to avoid any delay in receiving your certificate.**

**Kindly note the following procedures with respect to the ceremony:**

### REGISTRATION

You need to register from 11h00 to 13h00. You will receive a graduation card with your certificate/diploma/degree details. This card also advises you of your allocated seat. Graduates are seated in alphabetical order, from the front row of the auditorium. The card is then handed to the Master of Ceremonies, who will announce your name. Guests will be shown to their seats in a separate area in the auditorium.

### ACADEMIC DRESS

Academic dress for certificate graduates consists of a black gown.

Academic dress for diploma and degree graduates, consisting of a black gown and neckband is compulsory for the ceremony. The IMM Graduate School has appointed Cum Laude to supply graduates with the gowns and neckbands.

Please order your gowns in advance and take note that you can collect them from 10h00 at the venue on the day of the graduation. Kindly complete the order form, available from the website [www.immgsm.ac.za](http://www.immgsm.ac.za), click on the Graduation button, and forward it directly to Cum Laude to whom payment must be made directly. Only degree and postgraduate graduates wear caps.

### PHOTOGRAPHS

The IMM Graduate School has appointed Gordon Harris Photographic Studios as the official photographers for the ceremony. Photographs will be taken during and after the ceremony. Please complete the order form, available from the website [www.immgsm.ac.za](http://www.immgsm.ac.za), click on the Graduation button, and bring it with you to the ceremony. The photography order form is available on the IMM Graduate School website.

NO PRIVATE PHOTOGRAPHERS WILL BE ALLOWED.

### AWARDS IN ABSENTIA

Candidates who are unable to attend the ceremony may collect their certificate from the IMM Graduate School in Johannesburg from the Monday after the graduation ceremony. If you elect someone to collect your certificate on your behalf please ask them to bring a copy of their ID for our records and a letter confirming that they may collect the certificate.